OFFICE OF THE SECRETARY OF DEFENSE

WASHINGTON, DC 20301-1000

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DIRECTOR DEFENSE RESEARCH AND ENGINEERING
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
DIRECTORS OF THE DEFENSE AGENCIES

SUBJECT: Developing a DoD Implementation Plan for Advanced Distributed Learning

Congress directed the Department to develop a Strategic Plan and an Implementation Plan for applying advanced distributed learning technologies on a broad scale. At the Deputy Secretary's direction and working with the Services, in April we provided Congress with the *Department of Defense Strategic Plan for Advanced Distributed Learning* (Attachment 1), which is based on the DoD Advanced Distributed Learning (ADL) Initiative. We must now identify, and report to Congress, the specific programs, schedules, and resources that the Department has allocated to implementing the ADL initiative. This memorandum directs the Services and other DoD Components to provide an initial data submission to the Office of the Under Secretary of Defense (Personnel and Readiness) by September 15, 1999.

This first part of the data collection effort (Attachment 2) supports DoD's response to Congress. All Components will provide budget and milestone detail for each planned course conversion. This will provide a basis to report the best estimate of actual expenditures on advanced distributed learning in FY 1999, which is included in the FY 2000 column of the FY 2001 budget and program.

The second part of the data collection effort (Attachment 3) provides appropriation detail required to support preparation of the FY 2001 President's budget. These data will be consistent with schedules included in Attachment 2.

The data requirements contained in Attachments 2 and 3 will be included in future Program Objective Memorandum and budget guidance.

The OUSD(C) and OUSD(P&R) staffs will co-host a special meeting of the Total Force Advanced Distributed Learning Action Team (19 August 1999, Room 2E527, The Pentagon) to discuss in further detail the attachments and answer questions that Service and Agency representatives might have.

The OUSD(P&R) focal point for this action is Don Johnson (703-614-9550; johnsond@pr.osd.mil). Should you need additional information please free to contact him.

Rudy de Leon
Under Secretary of Defense
Personnel and Readiness

William Lynn
Under Secretary of Defense
Comptroller

Attachments: as stated